



April 2018

Dear Applicant,

Post of Deputy Headteacher

Thank you for your enquiry regarding the post of Deputy Headteacher at St Mary Magdalen's RCVA Primary School. As Chair of Governors, I am very proud of our school, which has a strong sense of family and where everyone is afforded the opportunity to shine. St. Mary Magdalen RVCA Primary School offers the successful applicant an excellent opportunity to:

- progress their teaching profession in a warm and inclusive environment;
- develop leadership and management skills with other Senior Leadership professionals who share a common desire to enhance the school's performance standards;
- enhance the learning opportunities for all children within the school through a varied and stimulating curriculum that all children enjoy;
- further develop the school's strong Catholic ethos and educational teaching;
- bring their own personal qualities and best practice principles to enhance the existing school systems and processes;
- work in partnership with neighbouring schools, organisations and local community groups;
- enjoy the wonderful support from the Diocese; Local Authority, parents and Governors on all aspects of school life.

The latest version of the **CES Senior Leadership application form** and related documents can be downloaded from our school website or from <http://www.cesew.org.uk/recruitment-process/item/1000042-application-forms>. Alternatively you can request an application pack from school. Application forms, together with related documents, should be e-mailed to Mrs. T. Armstrong, our school Office Manager, at seahamstmary@durhamlearning.net or posted to school at the above address by no later than **12 noon on Monday 11th June 2018**.



Governors anticipate that a shortlist of candidates will be drawn up on **Tuesday 19th June 2018** in order to enable interviews for the post to take place on **Monday 2nd July 2018**. It is anticipated that the successful candidate will take up duty on **January 2019 or earlier if possible**.

Further information about the school is available on our website. Visits to the school, by appointment, are warmly welcomed and encouraged.

I thank you for your interest in the post and wish you well should you decide to proceed with your application.

Yours faithfully,

Mr. L. Kerrigan

Chair of Governors

